

Charnwood: Leicestershire Scout and Guide International Camp

Role Description:	Participation: Crèche Team Member
Role Purpose:	To plan and provide a daily creche service at camp
Appointed by:	Creche Team Leader
Responsible to:	Creche Team Leader
Reporting to:	Creche Team Leader
Responsible for:	Delivery of a safe creche environment
Main Contacts:	Your team Participation Team Managers and Participation Team Adult Participants and their children All other Charnwood Teams
External Contacts:	Local Authority and County Council (re child care requirements) Government and External Statutory Agencies / Licensing Authorities

Key Tasks:

- To operate the crèche for the younger children of staff and section leaders
- To plan and assist in the sourcing of equipment for the required facility
- To assist in ensuring the facility operates in accordance with all statutory requirements and best practices
- To communicate regularly with team members and the Creche Team Leader.
- To contribute to and implement the policies, aims and objectives of the event
- To contribute fully as a member of the Creche Team
- Any other job of a similar or related nature requested by the Camp Directors, CMT and Team Leader

Skills and attributes: able and willing to:

- Be conversant in legislation relevant to running crèche facilities
- Empathise – listen, understand and react to the needs of people and children in your care
- Communicate effectively
- Flexibility
- Email and PC tool literate (social media a benefit)
- Creativity and imagination
- Planning and organisational skills
- Relish a challenge and cope with change

Including an understanding of the following event policy(s):-

- Health & safety
- Safeguarding
- And any other policies related to the Creche